

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
January 6, 2021
9:00AM**

CALL TO ORDER:

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:06 am.

Attorney Wargo advised on behalf of Board President Michael Super that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District. Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony, and roll call votes via the Go To Meeting video conference code 686546437 or by calling 630-628-3100 or sending questions to admin@addisonfire.org as posted on the meeting agenda. The public was also allowed to attend the meeting in person in a socially distant fashion.

No member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Super- President via video conference, Trustee Baxa-Secretary in-room, Trustee LaRocca-Treasurer via video conference, Chief Walker in-room, Deputy Chief Kramer in-room, Attorney Wargo in-room, Anthony Miceli- Speer Financial via video conference, Kyle Harding- Chapman & Cutler via video conference, and recording secretary Dawne Mroz in-room.

ANNOUNCEMENTS & RECOGNITIONS:

A. Due to social distancing, the promotional and service award ceremonies on 12/30/2020 were available via Facebook Live. Lieutenant Mansfield was promoted to Battalion Chief, FF/PM Bailey was promoted to Lieutenant, and both Lieutenant Sullivan and FF/PM Weller were recognized for their 20 years of service with the AFPD.

B. Other Announcements & Recognitions
None

APPROVAL OF MINUTES:

A. The minutes of the Board of Trustee's meeting held on December 2, 2020 were presented.

“Motion made by Trustee LaRocca to approve the Meeting Minutes from December 2, 2020, seconded by Trustee Super.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

A. Trustee LaRocca presented the treasurers report for November 2020.

“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for November 2020, in the amount of \$692,127.85, seconded by Trustee Super”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

B. Travel Expense Approval(s) (if any): None

C. Other Items from the Treasurer
None

CORRESPONDENCE:

Correspondences were read by Trustee Baxa

PUBLIC COMMENTS/QUESTIONS:

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

ANNOUNCEMENTS & REPORTS:

A. Attorney’s Report
Attorney Wargo presented his attorney report.

B. Fire Chiefs Report
Chief’s report for December was in packet.

C. Calendar of Events
Calendar of Events was in packet.

D. Other Announcements & Reports
None

OLD BUSINESS:

A. Old Business
None

NEW BUSINESS:

A. Anthony Miceli from Speer Financial and Kyle Harding from Chapman & Cutler, LLP provided an in-depth update regarding the pension obligation bond, disclosure policy, and fire district bond rating, fund policy, and pension obligation policy.

B. Resolution 2021-01 – Adoption of a Fund Balance Policy

“Motion made by Trustee Super, seconded by Trustee LaRocca for the approval of Resolution 2021-01 Adoption of a Fund Balance Policy.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

C. Resolution 2021-02 Adoption of a Pension Obligation Bond Policy

“Motion made by Trustee Super, seconded by Trustee Baxa for the approval of Resolution 2021-02 Adoption of a Pension Obligation Bond Policy.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

D. Resolution 2021-03 Adoption of a Disclosure Policy

“Motion made by Trustee Super, seconded by Trustee LaRocca for the approval of Resolution 2021-03 Adoption of a Disclosure Policy.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- E. On behalf of Board President Super, Attorney Wargo read Ordinance 2021-01. – The issuance of general obligation alternate bonds for the purpose of funding all or a portion of the District’s unfunded firefighters’ pension fund liability, and the Board of Trustees would now consider the adoption of an ordinance providing for the sale of the bonds to the purchaser thereof, the pledge of certain revenues to the payment of principal and interest on the bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment. Attorney Wargo then explained that the ordinance sets forth the parameters for the issuance of the bonds and sale thereof by designated officials of the District and summarized the pertinent terms of the parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price, pledged revenues and tax levy for the bonds.

“Motion made by Trustee Super, seconded by Trustee Baxa for the approval of Ordinance 2021-01.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- F. Approval of an Intergovernmental Agreement between the Addison Fire Protection District and the Addison Firefighters’ Pension Fund – Taxable General Obligation Bonds

“Motion made by Trustee Super, seconded by Trustee Baxa for the approval of an Intergovernmental Agreement between the Addison Fire Protection District and the Addison Firefighters’ Pension Fund – Taxable General Obligation Bonds.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- G. Approval to open a bank account at 5/3 Bank for Addison Firefighters' Pension Fund purposes and redirect the proceeds of the annual Pension Levy to said account.

“Motion made by Trustee Super, seconded by Trustee LaRocca for the approval to open a bank account at 5/3 Bank for Addison Firefighters' Pension Fund purposes and redirect the proceeds of the annual Pension Levy to said account.”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- H. Other New Business
None

EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

OTHER BUSINESS:

- A. Actions from closed session, if needed.

ADJOURNMENT:

Meeting adjourned at 10:00 am – The next scheduled meeting is at 9:00 AM on February 3, 2021 at 10 S. Addison Road, Addison, IL.


Michael J Super – President


Charles Baxa, Jr. – Secretary


Bernadette LaRocca – Treasurer

Respectfully Submitted,
Dawne Mroz, Recording Secretary